

FILE A COMPLAINT



Complaints against AAN members are handled in accordance with the AAN's Disciplinary Action Policy. To file a complaint with the AAN's Grievance Committee please submit a letter (meeting the below requirements) to:

AAN Grievance Committee
201 Chicago Ave.
Minneapolis, MN 55415

Complaints must: i) be in writing and signed by the complainant; ii) describe the conduct in question with reasonable particularity, including how the AAN member allegedly violated the AAN Code of Professional Conduct or the Qualifications and Guidelines for the Physician Expert Witness; and iii) include any supporting documentation. All material submitted must follow HIPAA guidelines for de-identifying patient information. Any complaint, response, or supporting material submitted that does not conform to the required format will be returned to the submitting party.

Please note, the complainant is responsible for the costs associated with making the complaint, including costs of obtaining, copying, and mailing records or scans, but excluding costs associated with Grievance Committee meetings.

The Grievance Committee meets as frequently as case load requires. The Committee will review the allegations to determine if there is a sufficient basis, including supporting information, that indicates the member's conduct may have conflicted with the standards and principles of the AAN, and therefore warrants further review by the Fair Hearing Panel Committee. If the Grievance Committee finds the complaint lacks a sufficient basis for further AAN consideration, the matter will be dismissed, and the complainant will be notified of this dismissal. No explanation or description of the Grievance Committee's deliberations will be provided in the dismissal letter to preserve the confidentiality of the process. If the Grievance Committee determines that the complaint provides a sufficient basis for further AAN review the Committee will forward the complaint, along with all evidence considered, to the chair of the Fair Hearing Panel Committee and the process described in the Disciplinary Action Policy will continue.